



Carry On Developing...

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Why it's important



There are many very good reasons to keep up your CPD :

- Comply with the law
- Increase your skills
- Improve your employability
- Maintain credibility
- Professional standing



The Current Situation



Private investigators have CPD.

Every *recognised* profession has CPD.

Benefits Investigation doesn't have CPD.

If you don't undertake CPD, what will other professionals think?



What is CPD?



- CPD can derive from events that you attend :
 - Training
 - Conferences
 - Networking
- CPD can be self actuated
 - Reading
 - Distance learning
 - Research

What Topics?



Generally you can undertake any topic that your lead body considers relevant. Normally this will include :

- Gaining new qualifications
- Updating your knowledge
- Gaining new skills and/or knowledge
- Improving existing skills



Gaining new qualifications



- About 10 years ago, ITS developed a new qualification for LAIOG – the BTEC certificate.
- Now there are a suite of six qualifications
 - **Awards** in *Core Skills, The Law, Case Disposal and Managing Investigations*
 - **A Professional Certificate** :
 - Investigation
 - **A Professional Diploma** :
 - Investigation Management



BTEC
from Edexcel



The BTEC Covers...



- Accessing and interpreting statute and case law
- Administering *simple cautions*
- Body language / non verbal communication
- Case selection and prioritising work
- Case closure
- Civil breaches and penalties
- Cognitive Interviewing
- Confidentiality law, data-sharing rules and good practice
- Cost vs. benefit analysis
- Criminal and civil evidence legislation, common and case law
- Criminal Justice Act 2003 and evidence
- Criminal Procedure and Investigations Act
- Data Protection Act
- Evaluating evidential strength and admissibility
- Exhibits - schedules, numbers and continuity
- Giving evidence

The BTEC Covers...



- Hearsay vs. direct evidence
- Human Rights Act and associated legislation and case law
- Identifying sources of information
- Intelligence grading and the 5x5x5 model
- Investigation costs
- Investigation planning
- Investigation policy and procedure
- Investigation records
- Laying information for summons or warrant
- Layout of a file and drafting charges and the TIC schedule
- Managing an investigation team
- PACE procedure and interviewing
- PEACE interviewing



The BTEC Covers...



- Personal safety awareness
- Planning an interview
- Presentation skills
- Presentation design and materials
- Presenting a guilty plea in a magistrates court
- Proactive investigation
- Question styles and types
- Referral management
- Regulation of Investigatory Powers Act and surveillance authorisation
- Risk assessment
- *R v Turnbull* and observational evidence
- Statements from official records
- Supervising investigations

The BTEC Covers...



- Team coaching
- The 'Whistle Blowers' Act
- The *Evidence Test* and the *Public Interest Test*
- Criminal offences and *points to prove*
- Rules for keeping a notebook
- Interview records and tape storage
- Various criminal offences and civil breaches
- Writing witness statements
- Writing a production statement
- ... and much more(!)



Updating



The Law is constantly changing. The *Law Update* course includes :

- **C**ase law
- **L**egislation
- **U**nreported decisions
- **B**est practice
- **S**tatutory guidance

Updating



Current *Law Update* content includes :

- RIPA – revised codes and anticipated changes
- Criminal Procedure Rules
- Interviewing defence witnesses
- Welfare changes
- Data sharing guidance
- Relevant case law over the last 24 months

New Skills and Knowledge



So what do you know about :

- Corporate Investigations
- Housing Fraud
- Insurance Fraud
- Employment Investigations
- Fixed Penalties
- Blue Badge Fraud
- Money Laundering
- Grant Fraud



Improving Existing Skills



- Interpersonal skills
 - Assertiveness
 - Communication Workshop
- Interviewing
 - Interview Workshop
 - Psychology of Interviewing
- RIPA, RIP(S)A & RIPL
 - Workshop

Keep Records



- You must be able to prove CPD.
 - If you come on a course with us your certificate will show the number of hours CPD.
 - If you attend a conference or networking event, keep the programme and ask an organiser to endorse it to show you were there.
 - If you undertake ‘self actuated learning’ keep a note of what you did.
 - **In all cases, a ‘learning log’ helps to prove the value and relevance of your CPD activities.**



Options with ITS



- Arrange events open to your entire organisation – for example *Psychology of Interviewing* is suitable for all interviewing staff – not just investigators.
- Sign up for the newsletter and attend open events – there will be a variety running around the UK.
- Get together with neighbouring organisations to arrange events in your locality.
- Attend regional LAIOG events with ITS speakers.



Services



Come and talk to us about :

- Fraud prevention training
- Learning to spot liars
- Fraud prevention consultancy
- Internal investigation
- The best BTEC in the world*
- Being a TV star

* ...probably, that is, if you're after a great qualification in investigations.



Contact Us



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